

**Optimizing a Business Case for Safe Health Care:
An Integrated Approach to Finance and Safety**

Informational Readiness Checklist

Yes	No		If no, this is the action plan
		Baseline measurement data has been collected for use in the business case.	
		The team understands what financial calculations (hard dollars) and additional impact outcomes (soft dollars) are relevant to the organization and will be considered.	
		National data has been researched and is available if applicable.	
		Implementation costs have been calculated (this may include hard/soft dollars relevant to your project).	
		The relevance of financial (hard dollars) and “non-financial” (soft dollars) impact has been evaluated.	
		Financial data are available for interpretation and analysis.	
		Impact on revenue has been determined.	
		The team is able to clearly articulate the cost of implementation and ongoing support.	
		Potential stories have been vetted and determined whether or not they are appropriate to include.	